



## Parent and Family Engagement Plan 2021-2022

### Sleepy Hill Elementary

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed upon by parents periodically to meet the changing needs of parents and the school.

#### **School's vision for engaging families:**

As Explorers at Sleepy Hill Elementary we will show respect, display healthy attitudes, explore responsibly, and use safety always. We will provide our parents the opportunity to attend activities that will build capacity in ways that they can help their child succeed at school.

#### **What is Required:**

##### **Assurances: We will:**

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- Involve parents in the planning, review, and improvement of the Title I program.
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.
- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- Provide materials and training to help parents support their child's learning at home.
- Provide staff development to educate teachers and other school staff, including school leaders, on how to engage families effectively.
- Coordinate with other federal and state programs, including preschool programs.
- Provide information in a format and language parents can understand and offer information in other languages as feasible.
- Include the School and District Parent and Family Engagement Plans in the Parent Engagement Notebook in the front office.

Principal: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "M. J. Deel", written over a horizontal line.

Date: \_\_\_\_\_

A handwritten date in blue ink, "9/1/21", written over a horizontal line.



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**EVERY TITLE I SCHOOL IN POLK COUNTY WILL:**

1. Involve parents and families in the planning, review, and improvement of their School Improvement Plan and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan, as well as the school-home compact, with an adequate representation of parents.

	Date of meeting to gather parent input.	How were parents invited to give input? Select all that apply.			What evidence do you have to document parent/family participation? Select all that apply.		
<b>School Improvement Plan (SIP)</b>	04/21/2021	Marquee	<input checked="" type="checkbox"/>	Social Media	Invite	<input checked="" type="checkbox"/>	Screenshots
		Website	<input checked="" type="checkbox"/>	Remind/Dojo	Agenda	<input checked="" type="checkbox"/>	Sign-in sheets
		Flyer		Newsletter	Minutes	<input checked="" type="checkbox"/>	Survey results
		Other:			Other:		
<b>Parent and Family Engagement Plan (PFEP)</b>	04/21/2021	Marquee	<input checked="" type="checkbox"/>	Social Media	Invite	<input checked="" type="checkbox"/>	Screenshots
		Website	<input checked="" type="checkbox"/>	Remind/Dojo	Agenda	<input checked="" type="checkbox"/>	Sign-in sheets
		Flyer		Newsletter	Minutes	<input checked="" type="checkbox"/>	Survey results
		Other:			Other:		
<b>School-Home Compact</b>	04/21/2021	Marquee	<input checked="" type="checkbox"/>	Social Media	Invite	<input checked="" type="checkbox"/>	Screenshots
		Website	<input checked="" type="checkbox"/>	Remind/Dojo	Agenda	<input checked="" type="checkbox"/>	Sign-in sheets
		Flyer		Newsletter	Minutes	<input checked="" type="checkbox"/>	Survey results
		Other:			Other:		
<b>Title I Budget</b>	04/21/2021	Marquee	<input checked="" type="checkbox"/>	Social Media	Invite	<input checked="" type="checkbox"/>	Screenshots
		Website	<input checked="" type="checkbox"/>	Remind/Dojo	Agenda	<input checked="" type="checkbox"/>	Sign-in sheets
		Flyer		Newsletter	Minutes	<input checked="" type="checkbox"/>	Survey results
		Other:			Other:		
<b>Parent &amp; Family Engagement Allocation</b>	04/21/2021	Marquee	<input checked="" type="checkbox"/>	Social Media	Invite	<input checked="" type="checkbox"/>	Screenshots
		Website	<input checked="" type="checkbox"/>	Remind/Dojo	Agenda	<input checked="" type="checkbox"/>	Sign-in sheets
		Flyer		Newsletter	Minutes	<input checked="" type="checkbox"/>	Survey results
		Other:			Other:		

*\* Evidence of the input gathered and how it was/will be used should be available on Title I Crate.*

*\*Elementary schools are required to hold at least one conference in which the compact is discussed with parents. A conference agenda and evidence of discussion should be submitted to Title I Crate.*



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2. Hold an **Annual Meeting** for families to explain the Title I program and the rights of parents and families to be involved.

Tentative date(s)	Tentative time(s)	Method(s) of notification					
10/07/2021	6:30-7:30	<input checked="" type="checkbox"/>	Flyer	<input checked="" type="checkbox"/>	Social Media	<input type="checkbox"/>	Marquee
			Student Agenda	<input checked="" type="checkbox"/>	Website	<input checked="" type="checkbox"/>	Remind/Dojo
			Other:				
<b>What information is provided?</b>	The Title I District Parent and Family Engagement Coordinator provides each school with a Power Point Presentation and agenda that incorporates information on: The Title I Program, Use of Funds Overview, Curriculum and Assessment Information, Parent and Family Engagement Plan, Compact, Ways Parents Can Be Involved and Upcoming Parent Engagement Events. Schools may personalize the Power Point by elaborating on how their specific school addresses these topics.						
<b>How are parents and families informed of their rights?</b>	Polk County Public Schools Title I program provides all Title I schools with a letter informing parents of their rights. This letter is sent home with all students via backpack the first week of school. Schools are also required to have a copy of the "Parents Right To Know" letter in a parent and family engagement notebook kept in the front office. The district Title I office monitors and keeps documentation of this on file.						
<b>What are the barriers that prevent families from attending and how do you overcome these?</b>		Transportation:					
		Mealtime:					
	<input checked="" type="checkbox"/>	Childcare: child care to be provided at school during meetings					
	<input checked="" type="checkbox"/>	Translation: translators available, materials in English and Spanish					
<b>How will you get feedback from parents and families?</b>		Online Survey			<input checked="" type="checkbox"/>	Paper-based Evaluation	
		Other:					
<b>How do families who are not able to attend receive the information?</b>	<input checked="" type="checkbox"/>	Send home with student				Available online	
		Available in front office			<input checked="" type="checkbox"/>	Meet at a later date/time	
		Other:					

3. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents and families in more fully participating in the education of their children and/or to help support learning at home.

<b>Title IX-Homeless</b>	Homeless students identified by our school counselor, social worker, or by parents will be provided services such as transportation through the HEARTH Program
<b>Migrant</b>	Migrant students enrolled at Sleepy Hill Elementary will be assisted by the school and by the District Migrant Education Program (MEP). Students will be prioritized by the MEP for supplemental services based on need and migrant status. MEP Teacher Advocates, assigned to schools with high percentages of migrant students, monitor the progress of these high need students and provide or coordinate supplemental academic support. Migrant Home-School Liaisons identify and recruit migrant students and their families for the MEP. They provide support to both students and parents in locating services necessary to ensure the academic success of these students whose education has been interrupted by numerous moves.